



Letter of Invitation

REQUEST FOR QUOTATION

Ministry of Education
Bikenibeu
P.O. Box 263
KI0106
Republic of Kiribati

To Whom It May Concern,

The Ministry of Education wishes to invite Quotations from Tenderers to supply the Goods described in this Request for Quotation (RFQ) as below.

Procurement No: 23-G004-23

Issue Date: 04/12/2023

RFQ Closing Date: 28/12/2023 – 1700 hrs

Procurement Title: Request for Quotation (RFQ) for colour photocopier machine / colour printer

This RFQ consists of the following documents, in addition to this letter, in separate files:

- Instructions on how to submit a Quotation
- Time Schedule for the RFQ/procurement process
- Specification of Goods to be supplied
- Evaluation Criteria and Method
- Specific Contract Conditions for the Supply of Standard Goods
- General Contract Conditions for the Supply of Standard Goods
- Certificate of Compliance Form
- Availability of Financial Resources form

A Supplier will be selected based on the competitive procurement procedure described in this RFQ.

Sincerely,


Roreti Eritai
MoE Secretary

Official email address: procurement@mfep.gov.ki

*Please note that late submissions will not be considered